

The College of Arts and Sciences

Department Heads Meeting

January 20, 2010

Heads absent: Rob Hanser & Pamela Saulsberry

The meeting was called to order by Dean Cass at 3:00 PM in the Arts and Sciences Conference Room, ADMN 1-49. The following items were discussed.

1. Welcome

- Dean Cass welcomed Heads
- Dr. Serpil Saydam is new Head of the Department of Mathematics and Physics.
- Dr. Stephen Fox is Interim Head of the Department of Chemistry.

2. College Business

- Proposal has been sent to BOR to move Physics from Mathematics to Geosciences and changing the name to the Department of Atmospheric and Earth Sciences, and Physics.

- A search committee, chaired by Sushma Krishnamurthy, has been formed to find a new Head for the Chemistry Department.

3. Region III Science Fair

- Biology wishes to hand off the Science Fair. The Mathematics Department is to consider taking over.

4. Procedural Issues

- Check for accuracy on paperwork submitted to the Dean's office, including GOLD classes.

- Banner training to begin during Spring 2010.

- Banner and Cicsplus are scheduled to operate dually during the Summer Sessions with Banner becoming fully operational in Fall 2010.

- The Dean's office needs contact information for all Heads – cell phone numbers.

5. Office of Grants and Contracts

- Eric Pani has set up new steps for applying for grants. Department Heads will approve, Paul Karlowitz will sign, and then send to the Provost for approval.

6. Loss of Degrees

- The Master of Music program has been deleted.
- Programs with less than eight graduates over a three year period are in danger.

7. Budget Issues

- The Arts and Sciences Budget & Steering Committee will meet to review our budget cuts.

- There was a mid-year cut with another cut expected for the fall.
- The University is up 700 students from last year.

8. General Studies

- General Studies has caused a problem. Other majors do not have the same flexibility.

9. 120-hour degrees

- While moving toward a 120-hour degree do not cut all electives.
- Compare our major requirements to other universities
- Need a clear definition of “major requirements”.
- Go to 120-hour degree without damaging a degree.

10. 60 + 60 Plans

- Establish a field of study for “Arts” and “Sciences” transfers (21 hours).
- Which seven (7) classes would a student need to have to enter your major – embedded requirements. Have prepared within two weeks.